



*'A great place to grow up'*

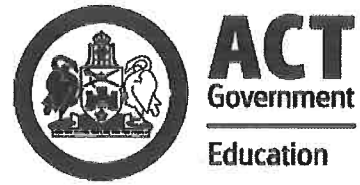
# Theodore Primary School

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## Annual School Board Report 2018



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This report supports the work being done in the ACT Education Directorate, as outlined in *Strategic Plan 2018-21: A Leading Learning Organisation*.

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## Reporting to the community

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School report to communities in range of ways, including through:

- Annual School Board Reports
- a (5-year) School Improvement Plan (formerly School Strategic Plan)
- annual Impact Reports/ Annual Action Plan Reports
- newsletters
- other sources such as My School.

## School Context

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Theodore Primary School has a diverse population of approximately 346 students and is situated in Canberra's culturally and historically significant Tuggeranong valley in South Canberra. The valley has been recognised as a significant area to the Ngunnawal people and contains a number of significant sites within the local area. Theodore Primary School recognises the important role that Aboriginal and Torres Strait Islander people and families have played in shaping our community and environment. The core values of the school are Respect, Integrity, Personal Best and Compassion. These values are embedded through our daily practice including the design and delivery of the teaching and learning programs of the Australian Curriculum, mindfulness and explicit social skills. The school caters for students ranging from preschool to year six. The staff at Theodore Primary School are committed professionals who work together to explicitly teach English and Mathematical skills which support students to be literate and numerate members of society. Students in preschool engage in investigation based learning where students are given opportunities to extend their knowledge in areas that are of interest to them. Students in Kindergarten to year 6 participate build their skills through concept-based inquiries to stimulate curiosity and creativity. Teachers encourage students to inquire, think, question, plan, create and reflect in order to make meaning of their learning. The school prides itself on offering a range of opportunities for students to diversify and showcase their skills including KultureBreak dance program, band performances, science competitions and enrichment opportunities, and sporting opportunities. Assemblies are held fortnightly with opportunities for classes to showcase their achievements and awards are given to students for achieving their personal best goals and modelling and upholding the school values. Reporting to families is comprehensive, ranging from written reports, learning journeys and interviews. We believe in strong community connections and enjoy offering after hours events which strengthen relationships and give students the opportunity to participate in learning alongside parents, carers and friends. Theodore Primary School works hard to build strong relationships between the students, staff, parents and the community. Children are respected and encouraged to develop their potential in all areas through a forward-thinking approach to education. Our policies and programs are developed to provide a safe, caring and inclusive environment where all our students achieve their best and know they are successful. Decision making is a shared responsibility and the community is active in the education of our students.

## Student Information

### *Student enrolment*

In 2018 there were a total of 346 students enrolled at this school.

**Table: 2018 Student enrolment**

Student type	Number of students
Male	182
Female	164
Aboriginal and Torres Strait Islander	34
LBOTE*	54

\*Language Background Other Than English

Source: Analytics and Evaluation, December 2018

### Student attendance

The following table identifies the attendance rate of students by year level during 2018. Student attendance rate is the percentage of school days attended by students in each year level at the school. Student attendance is measured over two school terms; that is from the first day of the school year for students in term 1 to the last day of term 2.

**Table: 2018 Attendance rates in percentages\***

Year level	Attendance rate
1	91.0
2	92.0
3	89.0
4	87.0
5	89.0
6	87.0

Source: Analytics and Evaluation, December 2018

\* Attendance data for 2018 have been derived from a school administration system in the process of implementation. Care should be taken when comparing these data with data from previous years and from other jurisdictions.

### Supporting attendance and managing non-attendance

All ACT public schools put into effect the education participation requirements in the *Education Act 2004* and the responsibilities of schools in relation to compulsory education. The Education Directorate's *Education Participation (Enrolment and Attendance) Policy* describes its position with regard to supporting attendance and managing non-attendance. A suite of procedures supports the implementation of the policy. Please refer to <https://www.education.act.gov.au/> for further details.

### Staff Information

#### Teacher qualifications

All teachers at this school meet the professional requirements for teaching in an ACT public school. The ACT Teacher Quality Institute (TQI) specifies two main types of provision for teachers at different stages of their career, these are detailed below.

- **Full registration** is for teachers with experience working in a registered school in Australia or New Zealand who have been assessed as meeting the Proficient level of the Australian Professional Standards for Teachers.
- **Provisional registration** is for newly qualified teachers or teachers who do not have recent experience teaching in a school in Australia and New Zealand. Many teachers moving to Australia from another country apply for Provisional registration.

### Workforce composition

Workforce composition for the year of reporting is highlighted in the following table. The data is taken from the school's verified August staffing report. For reporting purposes it incorporates all school staff including preschools, staff absent for a period of less than four consecutive weeks and staff replacing staff absent for more than four consecutive weeks. It does not include casuals and staff absent for a period of four consecutive weeks or longer.

The Education Directorate is required to report Aboriginal and Torres Strait Islander staff figures. As of June 2018, 101 Aboriginal and Torres Strait Islander staff members were employed across the Directorate.

**Table: 2018 Workforce composition numbers**

Staff employment category	TOTAL
Teaching Staff: Full Time Equivalent Permanent	24.60
Teaching Staff: Full Time Equivalent Temporary	3.00
Non Teaching Staff: Full Time Equivalent	7.10

Source: This data is from the 2018 August census date and is calculated using the parameters provided by the ABS.

## School Review and Development

The ACT Education Directorate's Strategic Plan 2018-2021 provides the framework and strategic direction for School Improvement Plans (formerly School Strategic Plans). This is supported by the school performance and accountability framework, *'People, Practice and Performance: School Improvement in Canberra Public Schools, A Framework for Performance and Accountability'*. This framework has school improvement at its centre, with the National School Improvement Tool (NSIT) as its core feature, providing support to achieve high standards in student learning, innovation and best practice in ACT public schools.

Prior to 2016 all ACT public schools participated in a four-year cycle of school review and development. In the fourth year schools underwent an external validation process. In 2016 this changed to a five-year cycle with an External School Review at the end.

Our school was reviewed in 2018. A copy of the Review Report Summary can be found on our school website.

## School Satisfaction

Schools use a range evidence to gain an understanding of the satisfaction levels of their parents and carers, staff and students. In August/ September of this reporting period ACT schools undertook a survey to gain an understanding of school satisfaction at that time. This information was collected from Staff, parents and students from year 5 and above (with the exception of students in special schools) through an online survey.

## Overall Satisfaction

In 2018, 88% of parents and carers, 96% of staff, and 84% of students at this school indicated they were satisfied with the education provided by the school.

Included in the survey were 16 staff, 14 parent, and 12 student items which are described as the national opinion items. These items were approved by the then Standing Council on School Education and Early Childhood (SCSEEC) for use from 2015. The following tables show the percentage of parents and carers, students and staff who agreed with each of the national opinion items at this school.

A total of 27 staff responded to the survey. Please note that not all responders answered every question.

**Table: Proportion of staff in agreement with each national opinion item**

National opinion item	
Teachers at this school expect students to do their best.	100
Teachers give useful feedback.	85
Teachers at this school treat students fairly.	100
This school is well maintained.	81
Students feel safe at this school.	93
Students at this school can talk to their teachers about their concerns.	100
Parents at this school can talk to teachers about their concerns.	100
Student behaviour is well managed at this school.	59
Students like being at this school.	93
This school looks for ways to improve.	100
This school takes staff opinions seriously.	67
Teachers at this school motivate students to learn.	100
Students' learning needs are being met at this school.	81
This school works with parents to support students' learning.	96
Staff get quality feedback on their performance	30
Staff are well supported at this school.	70

Source: 2018 School Satisfaction Surveys, August/September 2018

\*Prior to 2018, the item wording and placement was slightly different.

A total of 75 parents responded to the survey. Please note that not all responders answered every question.



**Table: Proportion of parents and carers in agreement with each national opinion item**

National opinion item	
Teachers at this school expect my child to do his or her best.	96
Teachers give useful feedback.	81
Teachers at this school treat students fairly.	88
This school is well maintained.	88
My child feels safe at this school.	81
I can talk to my child's teachers about my concerns.	96
Student behaviour is well managed at this school.	62
My child likes being at this school.	93
This school looks for ways to improve.	77
This school takes parents' opinions seriously.	66
Teachers at this school motivate my child to learn.	91
My child is making good progress at this school.	87
My child's learning needs are being met at this school.	84
This school works with me to support my child's learning.	81

Source: 2018 School Satisfaction Surveys, August/September 2018

\*Prior to 2018, the item wording and placement was slightly different.

A total of 75 students responded to the survey. Please note that not all responders answered every question.

**Table: Proportion of students in years 5 to 6 in agreement with each national opinion item**

National opinion item	
My teachers expect me to do my best.	96
Teachers give useful feedback.	75
Teachers at my school treat students fairly.	65
My school is well maintained.	58
I feel safe at this school.	68
I can talk to my teachers about my concerns.	68
Student behaviour is well managed at my school.	25
I like being at my school.	78
My school looks for ways to improve.	86
Staff take students' opinions seriously.	63
My teachers motivate me to learn.	80
My school gives me opportunities to do interesting things.	76

Source: 2018 School Satisfaction Surveys, August/September 2018

\*Prior to 2018, the item wording and placement was slightly different.

These results, as well as the continual review of school performance, contributed to the evaluation of our Strategic Plan and the development of Annual Action Plans. The Strategic Plan (or School Improvement Plan) is available on the school website.

## Learning and Assessment

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### Performance in Literacy and Numeracy

#### *Early years assessment*

Students in kindergarten undertake an on-entry assessment of their early reading and numeracy skills using the Performance Indicators in Primary Schools (PIPS) program. Student results are reported against five performance bands at the end of semester 1 and 2. Below are the results for this school.

**Table: Theodore Primary School PIPS 2018 mean raw scores**

Agency	Reading start	Reading end	Mathematics start	Mathematics end
School	48	101	41	56
ACT	49	124	39	54

Source: Analytics and Evaluation

Results are not reported when there are fewer than five students with results. This rule is applied for reasons of statistical reliability, as well as to protect the privacy of students in small schools.

The following table shows the mean scores achieved by students at this school compared to the ACT for this reporting period.

**Table: Theodore Primary School 2018 NAPLAN Mean Scores**

Test Domain	Year 3 School	Year 3 ACT	Year 5 School	Year 5 ACT
Reading	402	441	457	518
Writing	366	411	409	460
Spelling	351	410	454	494
Grammar & Punctuation	387	438	462	510
Numeracy	379	416	453	494

Source: Analytics and Evaluation

## Financial Summary

The school has provided the Directorate with an end of year financial statement that was approved by the school board. Further details concerning the statement can be obtained by contacting the school. The following summary covers use of funds for operating costs and does not include expenditure in areas such as permanent salaries, buildings and major maintenance.

**Table: Financial Summary**

INCOME	January-June	July-December	January-December
Self-management funds	202878.77	179914.66	382793.43
Voluntary contributions	8096.00	75.00	8171.00
Contributions & donations	0.00	0.00	0.00
Subject contributions	4000.00	100.00	4100.00
External income (including community use)	4950.84	7157.93	12108.77
Proceeds from sale of assets	0.00	0.00	0.00
Bank Interest	3670.41	3961.39	7631.80
<b>TOTAL INCOME</b>	<b>223596.02</b>	<b>191208.98</b>	<b>414805.00</b>
EXPENDITURE			
Utilities and general overheads	25762.54	37596.92	63359.46
Cleaning	47270.58	35721.64	82992.22
Security	0.00	0.00	0.00
Maintenance	13268.79	37523.65	50792.44
Administration	4436.23	5072.22	9508.45
Staffing	-3825.00	93.81	-3731.19
Communication	8476.96	4480.03	12956.99
Assets	4178.30	19198.35	23376.65
Leases	0.00	0.00	0.00
General office expenditure	25524.70	14888.48	40413.18
Educational	4847.39	6805.65	11653.04
Subject consumables	3980.00	0.00	3980.00
<b>TOTAL EXPENDITURE</b>	<b>133920.49</b>	<b>161380.75</b>	<b>295301.24</b>
<b>OPERATING RESULT</b>	<b>89675.53</b>	<b>29828.23</b>	<b>119503.76</b>
<b>Actual Accumulated Funds</b>	<b>111865.54</b>	<b>190443.95</b>	<b>120831.95</b>
Outstanding commitments (minus)	-3239.73	0.00	-3239.73
<b>BALANCE</b>	<b>198301.34</b>	<b>220272.18</b>	<b>237095.98</b>

## Voluntary Contributions

The funds listed were used to support the general operations of the school. The spending of voluntary contributions is in line with the approved budget for 2018.

\$8096

## Reserves

Name and Purpose	Amount	Expected Completion
Staffing 2019	\$29612	2019
Class furniture	\$10000	2018
Sensory Garden	\$40000	

## Endorsement Page

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### Members of the School Board

**Parent Representative(s):** Alison Yialeloglou, Alison Hosking, Danielle Searle.  
**Community Representative(s):** Beverley Blatch  
**Teacher Representative(s):** Jennifer Loneragan, Sharon Swift,  
**Student Representative(s):**  
**Board Chair:** Alison Yialeloglou  
**Principal:** Kerri Clark

I approve the report, prepared in accordance with the provision of the ACT *Education Act 2004*, section 52.

Board Chair Signature:



Alison Yialeloglou

Date: 04 / 07 / 2019

I certify that to the best of my knowledge and belief the evidence and information reported in this Annual School Board Report represents an accurate record of the Board's operations during this reporting period.

Principal Signature:

Kerri Clark

Date: 04 / 07 / 2019



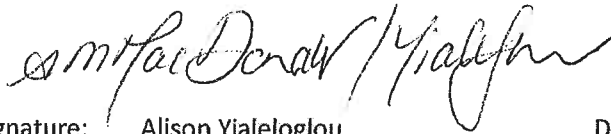
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Date: 04 / 07 / 2019

