



Telopea Park School
Lycée franco-australien de Canberra



aefe
Agence pour
l'enseignement français
à l'étranger

Telopea Park School

Annual School Board Report 2021



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This report supports the work being done in the ACT Education Directorate, as outlined in *Strategic Plan 2018-21: A Leading Learning Organisation*.

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Reporting to the community

Schools report to communities in range of ways, including through:

- Annual School Board Reports
- a (5-year) School Improvement Plan (formerly School Strategic Plan)
- annual Impact Reports
- newsletters
- other sources such as My School.

Summary of School Board activity

The Board met on five occasions in 2021. During the year the Board has focussed energy on the reviewing the finances of the school, particularly in relation to income streams and effective use of resourcing associated with staffing of the school. The Board has also flagged a need to review the enrolment procedures for the French stream to provide a level of transparency for prospective families as well as identifying supports that could be available to assist with the recruitment and travel of French staff.

School Context

Telopea Park School/Lycée Franco-Australien de Canberra is a French and Australian binational school, in a bicultural setting. It is also a multicultural school with over 70 nationalities represented in the student body.

The school provides a bilingual program from Kindergarten to year 6 and a French secondary school program from Years 7 to 10, leading to the French Brevet in Year 9 and the French Baccalauréat in Year 12. The secondary school is an accredited International Baccalaureate Middle Years Programme school.

Telopea Park School was founded in 1923; the oldest school still in operation in the ACT.

In 1983, Lycée Franco-Australien de Canberra was established after the signing of a Treaty between the Governments of France and Australia. This Treaty/Binational Agreement underpins the operation of the school and articulates the governance of the school. The school is reviewed by both governments every four years and reports to the ACT Education Directorate. This aligns with, and satisfies, the ACT Review process for all ACT government schools.

In 2021, the school's student population grew to over 1550. There is a waiting list for most year groups in the primary school. Primary students and French Stream secondary students are admitted when places become available and their ability in the French language is age-appropriate. Secondary Australian Stream students are enrolled if they live in the priority enrolment area (PEA). The increase in growth is attributed to more secondary students living in the PEA.

The school demonstrates the strong values of respect, cooperation, fairness and honesty. These values are for all members of the school community – students, parents/carers and teachers.

Student Information

Student enrolment

In this reporting period there were a total of 1,548 students enrolled at this school.

Table: Student enrolment

Student type	Number of students
Gender - Male	759
Gender - Female	789
Gender - Non-binary or other*	0
Aboriginal and Torres Strait Islander	20
LBOTE**	923

Source: ACT Education Directorate, Analytics and Evaluation Branch

* If the number of non-binary students is less than six, or if gender is unknown, these are randomly assigned 'Male' or 'Female' and included in the counts.

** Language Background Other Than English

Student attendance

The following table identifies the attendance rate of students by year level during this reporting period. Student attendance rate is the percentage of school days attended by students in each year level at the school. Student attendance is measured over two school terms; that is from the first day of the school year for students in term 1 to the last day of term 2.

*NOTE: Student attendance data for this period should be understood within the context of flexible learning arrangements enacted in response to COVID19. Comparison of attendance figures to previous reporting periods is not valid.

Table: Attendance rates in percentages

Year level	Attendance rate
1	96.0
2	96.0
3	95.0
4	95.0
5	96.0
6	95.0
7	92.0
8	92.0
9	89.0
10	88.0

Source: ACT Education Directorate, Analytics and Evaluation Branch

Supporting attendance and managing non-attendance

ACT public schools support parents and careers to meet their legal responsibilities in relation to the compulsory education requirements of the *Education Act 2004*. The Education Directorate's *Education Participation (Enrolment and Attendance) Policy* describes its position with regard to supporting attendance and managing non-attendance. A suite of procedures supports the implementation of the policy. Please refer to <https://www.education.act.gov.au/> for further details.

Staff Information

Teacher qualifications

All teachers at this school meet the professional requirements for teaching in an ACT public school. The ACT Teacher Quality Institute (TQI) specifies two main types of provision for teachers at different stages of their career, these are detailed below.

- **Full registration** is for teachers with experience working in a registered school in Australia or New Zealand who have been assessed as meeting the Proficient level of the Australian Professional Standards for Teachers.
- **Provisional registration** is for newly qualified teachers or teachers who do not have recent experience teaching in a school in Australia and New Zealand. Many teachers moving to Australia from another country apply for Provisional registration.

Workforce composition

Workforce composition for the current reporting period is provided in the following table. The data is taken from the school's verified August staffing report. For reporting purposes, it incorporates all school staff including preschools, staff absent for a period of less than four consecutive weeks and staff replacing staff absent for more than four consecutive weeks. It does not include casuals and staff absent for a period of four consecutive weeks or longer.

The Education Directorate is required to report Aboriginal and Torres Strait Islander staff figures. As of June of the reporting period, 135 Aboriginal and/or Torres Strait Islander staff members were employed across the Directorate.

Table: Workforce composition numbers

Staff employment category	TOTAL
Teaching Staff: Full Time Equivalent Permanent	70.36
Teaching Staff: Full Time Equivalent Temporary	32.26
Non Teaching Staff: Full Time Equivalent	35.74

Source: ACT Education Directorate, People and Performance Branch

School Review and Development

The ACT Education Directorate's Strategic Plan 2018-2021 provides the framework and strategic direction for School Improvement Plans (formerly School Strategic Plans). This is supported by the school performance and accountability framework '*People, Practice and Performance: School Improvement in Canberra Public Schools, A Framework for Performance and Accountability*'. Annually, system and school level data are used alongside the National School Improvement Tool to support targeted school improvement, high standards in student learning, innovation and best practice in ACT public schools.

Our school will be reviewed in 2022.

School Satisfaction

Schools use a range of evidence to gain an understanding of the satisfaction levels of their parents and carers, staff and students. Annually in August/ September ACT schools undertake a survey to gain an understanding of school satisfaction at that time. This information is collected from staff, parents and from 2020 students from year 4 and above (previously year 5 and above) through an online survey.

Overall Satisfaction

In this period of reporting, 80.0% of parents and carers, 86.3% of staff, and 66.4% of students at this school indicated they were satisfied with the education provided by the school.

Included in the survey were 8 staff, 9 parent, and 10 student items which are described as the national opinion items. These items were approved by the then Standing Council on School Education and Early Childhood (SCSEEC) for use from 2015. The following tables show the percentage of parents and carers, students and staff who agreed with each of the national opinion items at this school.

Due to the impacts of the COVID-19 pandemic, the survey was taken in November, rather than in August as has been done in previous years. This was just after the majority of students and staff returned to school-based learning after a period of around 3 months of remote learning. A number of questions were removed from previous years' to shorten the time required by community members to complete the survey.

A total of 73 staff responded to the survey. Please note that not all responders answered every question.

Table: Proportion of staff* in agreement with each national opinion item

National opinion item	
Parents at this school can talk to teachers about their concerns.	89
Staff get quality feedback on their performance.	31
Student behaviour is well managed at this school.	49
Teachers want every student to do their best. (Replaces 'Teachers at this school expect students to do their best')	94
Staff at this school treat students with respect. (Replaces 'Teachers at this school treat students fairly')	88

Teachers give useful feedback.	80
This school is well maintained.	70
The way decisions are made in this school are appropriate (Replaces 'This school takes staff opinions seriously')	43

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Proportion of those who responded to each individual survey question

A total of 195 parents responded to the survey. Please note that not all responders answered every question.

Table: Proportion of parents and carers* in agreement with each national opinion item

National opinion item	
My child feels safe at this school.	87
My child is making good progress at this school.	81
Student behaviour is well managed at this school.	57
Teachers at this school believe that every student can be a success. (Replaces 'Teachers at this school expect my child to do his or her best')	64
Teachers give useful feedback.	74
Staff at this school treat students with respect. (Replaces 'Teachers at this school treat students fairly')	81
This school is well maintained.	75
This school is active in seeking parents' opinion and ideas for making important decisions.(Replaces 'This school takes parents' opinions seriously')	48
This school works with me to support my child's learning.	76

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Proportion of those who responded to each individual survey question

A total of 848 students responded to the survey. Please note that not all responders answered every question.

Table: Proportion of students* in agreement with each national opinion item

National opinion item	
I feel I can talk to teachers about problems at school. (Replaces 'I can talk to teachers about my concern')	37
I feel safe at this school.	60
I am happy to be part of this school.(Replaces 'I like being at my school')	69
I am interested in what I learn in school. (Replaces 'My school gives me opportunities to do interesting things')	53
My school is well maintained.	45
Teachers want every student to do their best.(Replaces 'My teachers expect me to do my best')	71
Teachers encourage students to try out new ideas. (Replaces 'My teachers motivate me to learn')	57

Staff take students' concerns seriously.	46
Staff treat students with respect. (Replaces 'Teachers at my school treat students fairly')	58
Teachers give useful feedback.	50

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Proportion of those who responded to each individual survey question

Learning and Assessment

Performance in Literacy and Numeracy

Early years assessment

Students in kindergarten undertake an on-entry and on-exit assessment of their early reading and numeracy skills using the BASE program. Student results are reported against five performance bands at the end of semester 1 and 2. Below are the results for this school for the current reporting period.

Table: Telopea Park School BASE 2021 mean raw scores

Agency	Reading start	Reading end	Numeracy start	Numeracy end
School	68	131	40	54
ACT	58	125	38	56

Source: ACT Education Directorate, Analytics and Evaluation Branch

NAPLAN

Students in years 3, 5, 7 and 9 in all ACT schools participate in the National Assessment Program-Literacy and Numeracy (NAPLAN). This program assesses skills in reading, writing, spelling, grammar and punctuation, and numeracy.

In this reporting period, 1.19 % of year 3 students, 0.00 % of year 5 students, 0.00 % of year 7 students and 0.00 % of year 9 students were exempt from testing based on nationally agreed criteria.

For reasons of statistical reliability, as well as to protect the privacy of students, results are not reported when the sample size is less than five.

The following table shows the mean scores achieved by students at this school compared to all other ACT public schools for this reporting period.

Table: NAPLAN Mean Scores

Test Domain	Year 3 School	Year 3 ACT	Year 5 School	Year 5 ACT	Year 7 School	Year 7 ACT	Year 9 School	Year 9 ACT
Reading	459	437	541	515	575	541	629	584
Writing	444	418	497	475	549	522	584	544
Spelling	422	409	517	502	573	543	619	576

Grammar & Punctuation	456	426	555	497	580	538	629	576
Numeracy	424	404	525	492	580	548	624	588

Financial Summary

The school has provided the Directorate with an end of year financial statement that was approved by the school board. Further details concerning the statement can be obtained by contacting the school. The following summary covers use of funds for operating costs and does not include expenditure in areas such as permanent salaries, buildings and major maintenance.

Table: Financial Summary

INCOME	January-December
Directorate Funding	888209.21
Contributions and Donations	245827.74
Subject Contributions	27239.00
Hire of Facilities	16576.88
External Revenue	1246738.32
Sale of Assets	0.00
Interest Received	9989.05
Other School Revenue	98475.42
TOTAL INCOME	2533055.62
EXPENDITURE	
Utilities and General Overheads	234611.68
Security and Caretaking	0.00
Maintenance	111203.99
Administration	76499.02
Staffing Expenditure	872562.00
Communication	25906.46
Assets & Leases	289940.54
General Expenses	180359.98
Educational Resources	213738.56
Subject Consumables	55760.79
Directorate Funded Payments	18800.44
Other Payments	89651.00
TOTAL EXPENDITURE	2169034.46
OPERATING RESULT	364021.16
Accumulated Funds	686410.58
BALANCE	1050431.74

Voluntary Contributions

The funds listed were used to support the general operations of the school. The spending of voluntary contributions is in line with the approved budget for this reporting period.

Reserves

Name and Purpose	Amount	Expected Completion
The school held no reserves for this reporting period		

Endorsement Page

Members of the School Board

Parent Representative(s):	Noel Derwort	Matthew Roper	Ric Curnow
Community Representative(s):	Rosaline Rimes-Reich		
Teacher Representative(s):	Sarah Moncuquet	Susan Blythe-Jones	
French Government Representative(s):	David Binan	Boris Toucas	
Australian Government Representative:	Margaret Leggett		
Student Representative(s):	Michaela De Ligt	Coline Moncuquet	
Board Chair:	Noel Derwort		
Principal:	Jason Holmes		

I approve the report, prepared in accordance with the provision of the ACT *Education Act 2004*, section 52.


02 AUG 22

2021 Board Chair Signature:

Date: 02/ 08/ 2022

I certify that to the best of my knowledge and belief the evidence and information reported in this Annual School Board Report represents an accurate record of the Board's operations during this reporting period.


03/08/2022

Principal Signature:

[TYPE SIGNATURE – ELECTRONIC ONLY]

Date: 03 / 08 / 2022