



## Canberra High School

Annual School Board Report 2019



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This report supports the work being done in the ACT Education Directorate, as outlined in *Strategic Plan 2018-21: A Leading Learning Organisation*.

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## Reporting to the community

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Schools report to communities in range of ways, including through:

- Annual School Board Reports
- a (5-year) School Improvement Plan (formerly School Strategic Plan)
- annual Impact Reports
- newsletters
- other sources such as My School.

## Summary of School Board activity

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The School Board met twice a term during 2019 and discussed a broad range of issues relating to teaching and learning within the school, improvements to the school environment, management of the school budget, and changes in education policies relevant to the operation of the school. During the year the Board benefited from in depth presentations on the National School Improvement Tool, leadership opportunities within the school and the outdoor education program and actively engage in the creation of the new vision and mission statement. During the year the Board also supported school activities such as open night and the Year 10 and 7 Presentation nights. Board meetings continue to provide a valuable opportunity for parents, staff, students and community members to come together to discuss the diverse ways that the school is supporting the students of Canberra High School.

## School Context

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In 2019 Canberra High School underwent the School Review process and as a result created a new 5 year Strategic plan and Annual Action Plan for 2020. The leadership team were actively involved in creating the new Strategic plan and planning for the Annual action plan, ensuring Executive had key roles in order to facilitate the improvement strategies. This has led to Executive sharing, revising and discussing the plan with their faculties so that there is a clear understanding of faculty responsibility. To ensure wider community involvement in the 2020 Annual Operating Plan the new Strategic Plan was shared with the School Board and the Parents and Citizen's team to receive feedback and suggestions.

## Student Information

### *Student enrolment*

In this reporting period there were a total of 871 students enrolled at this school.

**Table: Student enrolment**

Student type	Number of students
Male	445
Female	426
Aboriginal and Torres Strait Islander	22
LBOTE*	245

Source: ACT Education Directorate, Analytics and Evaluation Branch

\*Language Background Other Than English

### *Student attendance*

The following table identifies the attendance rate of students by year level during this reporting period. Student attendance rate is the percentage of school days attended by students in each year level at the school. Student attendance is measured over two school terms; that is from the first day of the school year for students in term 1 to the last day of term 2.

**Table: Attendance rates in percentages**

Year level	Attendance rate
7	91.0
8	90.0
9	88.0
10	88.0

Source: ACT Education Directorate, Analytics and Evaluation Branch

## Supporting attendance and managing non-attendance

ACT public schools support parents and careers to meet their legal responsibilities in relation to the compulsory education requirements of the *Education Act 2004*. The Education Directorate's *Education Participation (Enrolment and Attendance) Policy* describes its position with regard to supporting attendance and managing non-attendance. A suite of procedures supports the implementation of the policy. Please refer to <https://www.education.act.gov.au/> for further details.

## Staff Information

### Teacher qualifications

All teachers at this school meet the professional requirements for teaching in an ACT public school. The ACT Teacher Quality Institute (TQI) specifies two main types of provision for teachers at different stages of their career, these are detailed below.

- **Full registration** is for teachers with experience working in a registered school in Australia or New Zealand who have been assessed as meeting the Proficient level of the Australian Professional Standards for Teachers.
- **Provisional registration** is for newly qualified teachers or teachers who do not have recent experience teaching in a school in Australia and New Zealand. Many teachers moving to Australia from another country apply for Provisional registration.

### Workforce composition

Workforce composition for the current reporting period is provided in the following table. The data is taken from the school's verified August staffing report. For reporting purposes, it incorporates all school staff including preschools, staff absent for a period of less than four consecutive weeks and staff replacing staff absent for more than four consecutive weeks. It does not include casuals and staff absent for a period of four consecutive weeks or longer.

The Education Directorate is required to report Aboriginal and Torres Strait Islander staff figures. As of June of the reporting period, 119 Aboriginal and/or Torres Strait Islander staff members were employed across the Directorate.

**Table: Workforce composition numbers**

Staff employment category	TOTAL
Teaching Staff: Full Time Equivalent Permanent	55.58
Teaching Staff: Full Time Equivalent Temporary	7.60
Non Teaching Staff: Full Time Equivalent	21.62

Source: ACT Education Directorate, People and Performance Branch

## School Review and Development

The ACT Education Directorate's Strategic Plan 2018-2021 provides the framework and strategic direction for School Improvement Plans (formerly School Strategic Plans). This is supported by the school performance and accountability framework '*People, Practice and Performance: School Improvement in Canberra Public Schools, A Framework for Performance and Accountability*'. Annually, system and school level data are used alongside the National School Improvement Tool to support targeted school improvement, high standards in student learning, innovation and best practice in ACT public schools.

Prior to 2016 all ACT public schools participated in a four-year improvement cycle. In the fourth year schools underwent an external Validation process. In 2016 this changed to a five-year cycle with a School Review at the end.

Our school was reviewed in 2019. A copy of the Report of Review can be found on our school website.

## School Satisfaction

Schools use a range evidence to gain an understanding of the satisfaction levels of their parents and carers, staff and students. Annually in August/ September ACT schools undertake a survey to gain an understanding of school satisfaction at that time. This information is collected from staff, parents and students from year 5 and above through an online survey.

## Overall Satisfaction

In this period of reporting, 85% of parents and carers, 96% of staff, and 72% of students at this school who responded to the survey indicated they were satisfied with the education provided by the school.

Included in the survey were 16 staff, 14 parent, and 12 student items which are described as the national opinion items. These items were approved by the then Standing Council on School Education and Early Childhood (SCSEEC) for use from 2015. The following tables show the percentage of parents and carers, students and staff who agreed with each of the national opinion items at this school.

A total of 76 staff responded to the survey. Please note that not all responders answered every question.

**Table: Proportion of staff in agreement with each national opinion item**

National opinion item	
Parents at this school can talk to teachers about their concerns.	100
Staff are well supported at this school.	90
Staff get quality feedback on their performance.	67
Student behaviour is well managed at this school.	84
Students at this school can talk to their teachers about their concerns.	100
Students feel safe at this school.	96
Students like being at this school.	95
Students' learning needs are being met at this school.	91
Teachers at this school expect students to do their best.	100
Teachers at this school motivate students to learn.	92
Teachers at this school treat students fairly.	97
Teachers give useful feedback.	91
This school is well maintained.	90
This school looks for ways to improve.	97



This school takes staff opinions seriously.	86
This school works with parents to support students' learning.	97
Teachers give useful feedback.	91

Source: ACT Education Directorate, Analytics and Evaluation Branch

\*Data derived from annual School Satisfaction Survey

A total of 123 parents responded to the survey. Please note that not all responders answered every question.

**Table: Proportion of parents and carers in agreement with each national opinion item**

National opinion item	
I can talk to my child's teachers about my concerns.	83
My child feels safe at this school.	85
My child is making good progress at this school.	82
My child likes being at this school.	87
My child's learning needs are being met at this school.	80
Student behaviour is well managed at this school.	65
Teachers at this school expect my child to do his or her best.	94
Teachers at this school give useful feedback.	74
Teachers at this school motivate my child to learn.	79
Teachers at this school treat students fairly.	79
This school is well maintained.	82
This school looks for ways to improve.	72
This school takes parents' opinions seriously.	68
This school works with me to support my child's learning.	69

Source: ACT Education Directorate, Analytics and Evaluation Branch

\*Data derived from annual School Satisfaction Survey

A total of 790 students responded to the survey. Please note that not all responders answered every question.

**Table: Proportion of students in agreement with each national opinion item**

National opinion item	
I feel safe at this school.	61
I like being at my school.	58
My school gives me opportunities to do interesting things.	78
My school is well maintained.	51
My school looks for ways to improve.	62
My teachers expect me to do my best.	87
My teachers motivate me to learn.	63
Staff take students' concerns seriously.	56

Student behaviour is well managed at my school.	36
Teachers at my school treat students fairly.	55
Teachers give useful feedback.	56
I can talk to my teachers about my concerns.	51

Source: ACT Education Directorate, Analytics and Evaluation Branch

\*Data derived from annual School Satisfaction Survey

## Learning and Assessment

### NAPLAN

Students in years 3, 5, 7 and 9 in all ACT schools participate in the National Assessment Program-Literacy and Numeracy (NAPLAN). This program assesses skills in reading, writing, spelling, grammar and punctuation, and numeracy.

In this reporting period, 0.90 % of year 7 students and 0.50 % of year 9 students were exempt from testing based on nationally agreed criteria.

For reasons of statistical reliability, as well as to protect the privacy of students, results are not reported when the sample size is less than five.

The following table shows the mean scores achieved by students at this school compared to all other ACT public schools for this reporting period.

**Table: NAPLAN Mean Scores**

Test Domain	Year 7 School	Year 7 ACT	Year 9 School	Year 9 ACT
Reading	567	550	602	592
Writing	520	509	556	544
Spelling	548	542	585	584
Grammar & Punctuation	561	544	581	580
Numeracy	579	552	602	594

Source: ACT Education Directorate, Analytics and Evaluation Branch

## Financial Summary

The school has provided the Directorate with an end of year financial statement that was approved by the school board. Further details concerning the statement can be obtained by contacting the school. The following summary covers use of funds for operating costs and does not include expenditure in areas such as permanent salaries, buildings and major maintenance.

**Table: Financial Summary**

<b>INCOME \$</b>	<b>January-June</b>	<b>July-December</b>	<b>January-December</b>
Self-management funds	439197.33	313115.51	752312.84
Voluntary contributions	13150.80	6285.00	19435.80
Contributions & donations	4216.00	4726.36	8942.36
Subject contributions	42268.73	31501.00	73769.73
External income (including community use)	10305.90	25173.36	35479.26
Proceeds from sale of assets	0.00	0.00	0.00
Bank Interest	7574.38	6496.24	14070.62
<b>TOTAL INCOME</b>	<b>516713.14</b>	<b>387297.47</b>	<b>904010.61</b>
<b>EXPENDITURE \$</b>			
Utilities and general overheads	92339.77	122413.15	214752.92
Cleaning	100499.40	0.00	100499.40
Security	1803.89	362.76	2166.65
Maintenance	143601.39	35684.64	179286.03
Administration	8478.00	12527.33	21005.33
Staffing	23910.00	8833.50	32743.50
Communication	14017.21	5755.17	19772.38
Assets	47804.99	10292.02	58097.01
General office expenditure	40391.39	28330.67	68722.06
Educational	35511.04	29667.72	65178.76
Subject consumables	29079.01	20601.39	49680.40
<b>TOTAL EXPENDITURE</b>	<b>537436.09</b>	<b>274468.35</b>	<b>811904.44</b>
<b>OPERATING RESULT</b>	<b>-20722.95</b>	<b>112829.12</b>	<b>92106.17</b>
<b>Actual Accumulated Funds</b>	<b>275915.55</b>	<b>236930.69</b>	<b>284207.69</b>
Outstanding commitments (minus)	-4399.69	0.00	-4399.69
<b>BALANCE</b>	<b>250792.91</b>	<b>349759.81</b>	<b>371914.17</b>

## Voluntary Contributions

The funds listed were used to support the general operations of the school. The spending of voluntary contributions is in line with the approved budget for this reporting period.

## Reserves

Name and Purpose	Amount	Expected Completion
<ul style="list-style-type: none"><li>Vocational Education. Additional pathways for students</li></ul>	\$11,600	2021
<ul style="list-style-type: none"><li>Staffing. Reserve to cover possible staffing bill</li></ul>	\$50,000	2021
<ul style="list-style-type: none"><li>Student Environment. Modernise the school environment for teachers and students</li></ul>	\$21,400	2021

## Endorsement Page

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### Members of the School Board

<b>Parent Representative(s):</b>	Mark Thompson	Daniel Stewart
<b>Community Representative(s):</b>	Lyn Chester	
<b>Teacher Representative(s):</b>	Phil Dunn	
<b>Student Representative(s):</b>	Zoe Bell	Ansh Chheda
<b>Board Chair:</b>	Rebecca Drew	
<b>Principal:</b>	Samara Chisholm	

I approve the report, prepared in accordance with the provision of the ACT *Education Act 2004*, section 52.



Board Chair Signature: Rebecca Drew

Date: 25 / 06 / 2020

I certify that to the best of my knowledge and belief the evidence and information reported in this Annual School Board Report represents an accurate record of the Board's operations during this reporting period.



Principal Signature: Samara Chisholm

Date: 26/06/2020