



Learning Today Leading Tomorrow

Caroline Chisholm School

Annual School Board Report 2021



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This report supports the work being done in the ACT Education Directorate, as outlined in *Strategic Plan 2018-21: A Leading Learning Organisation*.

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Reporting to the community

Schools report to communities in range of ways, including through:

- Annual School Board Reports
- a (5-year) School Improvement Plan (formerly School Strategic Plan)
- annual Impact Reports
- newsletters
- other sources such as My School.

Summary of School Board activity

In 2021, the CCS School Board:

- Embedded the Learning by Doing practices within teacher assessment practices.
- Embedded a professional learning team model from preschool to year 10 to grow consistent teacher and educator practices through the spiral of inquiry.
- Installed a CCS Community Bike Track in partnership with ACT Health, TCCS and ACT Education.
- Reviewed and ratified a new Dress Standards and Colour Code Policy and a Personal Electronic Device Policy.
- Commenced planning for the continued upgrade to school facilities, including front office spaces, science labs and school grounds.
- Ongoing management of the complexities which COVID-19 created including pivoting to online, remote learning for periods of time, managing student and staff absences, creating unique opportunities for families to connect with the school while not physically present, managing reporting requirements and changing restrictions.

School Context

Caroline Chisholm School is a preschool to year 10 school with a clear vision to:

Champion excellence and equity in our community. Our high expectations encourage perseverance and personal growth for staff and students. We empower respectful, responsible learners to meet the challenges of a changing world.

Core school values include respect, responsibility and perseverance. Our school beliefs are grounded in core principles of equity, inclusion and learning for all.

Student Information Student enrolment

In this reporting period there were a total of 665 students enrolled at this school.

Table: Student enrolment

Student type	Number of students
Gender - Male	361
Gender - Female	304
Gender - Non-binary or other*	0
Aboriginal and Torres Strait Islander	50
LBOTE**	154

Source: ACT Education Directorate, Analytics and Evaluation Branch

* If the number of non-binary students is less than six, or if gender is unknown, these are randomly assigned 'Male' or 'Female' and included in the counts.

** Language Background Other Than English

Student attendance

The following table identifies the attendance rate of students by year level during this reporting period. Student attendance rate is the percentage of school days attended by students in each year level at the school. Student attendance is measured over two school terms; that is from the first day of the school year for students in term 1 to the last day of term 2.

*NOTE: Student attendance data for this period should be understood within the context of flexible learning arrangements enacted in response to COVID19. Comparison of attendance figures to previous reporting periods is not valid.

Table: Attendance rates in percentages

Year level	Attendance rate
1	92.0
2	92.0
3	92.0
4	91.0
5	90.0
6	91.0
7	92.0
8	89.0
9	82.0
10	87.0

Source: ACT Education Directorate, Analytics and Evaluation Branch

Supporting attendance and managing non-attendance

ACT public schools support parents and careers to meet their legal responsibilities in relation to the compulsory education requirements of the *Education Act 2004*. The Education Directorate's *Education Participation (Enrolment and Attendance) Policy* describes its position with regard to supporting attendance and managing non-attendance. A suite of procedures supports the implementation of the policy. Please refer to <https://www.education.act.gov.au/> for further details.

Staff Information

Teacher qualifications

All teachers at this school meet the professional requirements for teaching in an ACT public school. The ACT Teacher Quality Institute (TQI) specifies two main types of provision for teachers at different stages of their career, these are detailed below.

- **Full registration** is for teachers with experience working in a registered school in Australia or New Zealand who have been assessed as meeting the Proficient level of the Australian Professional Standards for Teachers.
- **Provisional registration** is for newly qualified teachers or teachers who do not have recent experience teaching in a school in Australia and New Zealand. Many teachers moving to Australia from another country apply for Provisional registration.

Workforce composition

Workforce composition for the current reporting period is provided in the following table. The data is taken from the school's verified August staffing report. For reporting purposes, it incorporates all school staff including preschools, staff absent for a period of less than four consecutive weeks and staff replacing staff absent for more than four consecutive weeks. It does not include casuals and staff absent for a period of four consecutive weeks or longer.

The Education Directorate is required to report Aboriginal and Torres Strait Islander staff figures. As of June of the reporting period, 135 Aboriginal and/or Torres Strait Islander staff members were employed across the Directorate.

Table: Workforce composition numbers

Staff employment category	TOTAL
Teaching Staff: Full Time Equivalent Permanent	43.58
Teaching Staff: Full Time Equivalent Temporary	6.00
Non Teaching Staff: Full Time Equivalent	30.67

Source: ACT Education Directorate, People and Performance Branch

School Review and Development

The ACT Education Directorate's Strategic Plan 2018-2021 provides the framework and strategic direction for School Improvement Plans (formerly School Strategic Plans). This is supported by the school performance and accountability framework '*People, Practice and Performance: School Improvement in Canberra Public Schools, A Framework for Performance and Accountability*'. Annually, system and school level data are used alongside the National School Improvement Tool to support targeted school improvement, high standards in student learning, innovation and best practice in ACT public schools.

Our school was reviewed in 2020. A copy of the Report of Review can be found on our school website.

School Satisfaction

Schools use a range of evidence to gain an understanding of the satisfaction levels of their parents and carers, staff and students. Annually in August/ September ACT schools undertake a survey to gain an understanding of school satisfaction at that time. This information is collected from staff, parents and from 2020 students from year 4 and above (previously year 5 and above) through an online survey.

Overall Satisfaction

In this period of reporting, 75.2% of parents and carers, 91.1% of staff, and 54.9% of students at this school indicated they were satisfied with the education provided by the school.

Included in the survey were 8 staff, 9 parent, and 10 student items which are described as the national opinion items. These items were approved by the then Standing Council on School Education and Early Childhood (SCSEEC) for use from 2015. The following tables show the percentage of parents and carers, students and staff who agreed with each of the national opinion items at this school.

Due to the impacts of the COVID-19 pandemic, the survey was taken in November, rather than in August as has been done in previous years. This was just after the majority of students and staff returned to school-based learning after a period of around 3 months of remote learning. A number of questions were removed from previous years' to shorten the time required by community members to complete the survey.

A total of 45 staff responded to the survey. Please note that not all responders answered every question.

Table: Proportion of staff* in agreement with each national opinion item

National opinion item	
Parents at this school can talk to teachers about their concerns.	93
Staff get quality feedback on their performance.	70
Student behaviour is well managed at this school.	76
Teachers want every student to do their best. (Replaces 'Teachers at this school expect students to do their best')	100
Staff at this school treat students with respect. (Replaces 'Teachers at this school treat students fairly')	96
Teachers give useful feedback.	91
This school is well maintained.	89
The way decisions are made in this school are appropriate (Replaces 'This school takes staff opinions seriously')	77

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Proportion of those who responded to each individual survey question

A total of 105 parents responded to the survey. Please note that not all responders answered every question.

Table: Proportion of parents and carers* in agreement with each national opinion item

National opinion item	
My child feels safe at this school.	80
My child is making good progress at this school.	73
Student behaviour is well managed at this school.	50
Teachers at this school believe that every student can be a success. (Replaces 'Teachers at this school expect my child to do his or her best')	71
Teachers give useful feedback.	67
Staff at this school treat students with respect. (Replaces 'Teachers at this school treat students fairly')	83
This school is well maintained.	80
This school is active in seeking parents' opinion and ideas for making important decisions. (Replaces 'This school takes parents' opinions seriously')	55
This school works with me to support my child's learning.	68

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Proportion of those who responded to each individual survey question

A total of 339 students responded to the survey. Please note that not all responders answered every question.

Table: Proportion of students* in agreement with each national opinion item

National opinion item	
I feel I can talk to teachers about problems at school. (Replaces 'I can talk to teachers about my concern')	40
I feel safe at this school.	49
I am happy to be part of this school. (Replaces 'I like being at my school')	59
I am interested in what I learn in school. (Replaces 'My school gives me opportunities to do interesting things')	45
My school is well maintained.	46
Teachers want every student to do their best. (Replaces 'My teachers expect me to do my best')	79
Teachers encourage students to try out new ideas. (Replaces 'My teachers motivate me to learn')	68
Staff take students' concerns seriously.	54
Staff treat students with respect. (Replaces 'Teachers at my school treat students fairly')	71
Teachers give useful feedback.	57

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Proportion of those who responded to each individual survey question

Learning and Assessment

Performance in Literacy and Numeracy

Early years assessment

Students in kindergarten undertake an on-entry and on-exit assessment of their early reading and numeracy skills using the BASE program. Student results are reported against five performance bands at the end of semester 1 and 2. Below are the results for this school for the current reporting period.

Table: Caroline Chisholm School BASE 2021 mean raw scores

Agency	Reading start	Reading end	Numeracy start	Numeracy end
School	48	106	35	51
ACT	58	125	38	56

Source: ACT Education Directorate, Analytics and Evaluation Branch

NAPLAN

Students in years 3, 5, 7 and 9 in all ACT schools participate in the National Assessment Program-Literacy and Numeracy (NAPLAN). This program assesses skills in reading, writing, spelling, grammar and punctuation, and numeracy.

In this reporting period, 0.00 % of year 3 students, 2.27 % of year 5 students, 2.08 % of year 7 students and 0.83 % of year 9 students were exempt from testing based on nationally agreed criteria.

For reasons of statistical reliability, as well as to protect the privacy of students, results are not reported when the sample size is less than five.

The following table shows the mean scores achieved by students at this school compared to all other ACT public schools for this reporting period.

Table: NAPLAN Mean Scores

Test Domain	Year 3 School	Year 3 ACT	Year 5 School	Year 5 ACT	Year 7 School	Year 7 ACT	Year 9 School	Year 9 ACT
Reading	394	437	481	515	507	541	554	584
Writing	406	418	471	475	505	522	487	544
Spelling	400	409	491	502	524	543	543	576
Grammar & Punctuation	390	426	470	497	497	538	544	576
Numeracy	362	404	458	492	507	548	559	588

Financial Summary

The school has provided the Directorate with an end of year financial statement that was approved by the school board. Further details concerning the statement can be obtained by contacting the school. The following summary covers use of funds for operating costs and does not include expenditure in areas such as permanent salaries, buildings and major maintenance.

Table: Financial Summary

INCOME	January-December
Directorate Funding	687309.34
Contributions and Donations	43194.20
Subject Contributions	19660.00
Hire of Facilities	10454.50
External Revenue	3976.47
Sale of Assets	200.00
Interest Received	12498.46
Other School Revenue	8787.73
TOTAL INCOME	786080.70
EXPENDITURE	
Utilities and General Overheads	159697.23
Security and Caretaking	2218.45
Maintenance	56486.82
Administration	29220.28
Staffing Expenditure	8069.99
Communication	19731.81
Assets & Leases	236025.38
General Expenses	57110.72
Educational Resources	103878.52
Subject Consumables	23047.91
Directorate Funded Payments	35267.21
Other Payments	10401.44
TOTAL EXPENDITURE	741155.76
OPERATING RESULT	44924.94
Accumulated Funds	845339.31
BALANCE	890264.25

Voluntary Contributions

The funds listed were used to support the general operations of the school. The spending of voluntary contributions is in line with the approved budget for this reporting period.

Reserves

Name and Purpose	Amount	Expected Completion
Flooring 2021- 2022	\$30,000	2022
Furniture 2021-2022	\$50,000	2022
Painting 2021-2022	\$40,000	2022
ICT 2021 -2022	\$40,000	2022
Staffing 2022	\$50,000	2022

Endorsement Page

Members of the School Board

Parent Representative(s):	Ms Jodee Marques	Ms Kristen Watts
Community Representative(s):		
Teacher Representative(s):	Ms Jayne McDonald	Mr Jordan Harrison
Student Representative(s):	Mr Lucas Macht	Miss Ella Ezergalis
Board Chair:	Mr Wolfgang Hertel	
Principal:	Ms Jennifer Howard	

I approve the report, prepared in accordance with the provision of the *ACT Education Act 2004*, section 52.

2021 Board Chair Signature: Wolfgang Hertel

Date: 28/ 06/ 2022

I certify that to the best of my knowledge and belief the evidence and information reported in this Annual School Board Report represents an accurate record of the Board's operations during this reporting period.

Principal Signature: Jennifer Howard

Date: 28 / 06 / 2022